

**BROCKPORT CENTRAL SCHOOL
BOARD OF EDUCATION
May 17, 2022**

These are the minutes of the Regular Board Meeting held on May 17, 2022. The meeting was called to order at 7:02 p.m. by President Carbone.

The following Board Members were in attendance:

Terry Ann Carbone, President
Jeffrey Harradine, Vice President
Daniel Legault, Board Member
Robert Lewis, Board Member
Kathy Robertson, Board Member
Michael Turbeville, Board Member

Also present were:

Sean Bruno, Superintendent of Schools
Lynn Carragher, Assistant to the Superintendent for Inclusive Education
Rachel Kluth, Ed.D. Assistant to the Superintendent for Secondary Instruction
Jill Reichhart, Treasurer and Finance Director
Darrin Winkley, Assistant Superintendent for Business
Deb Moyer, District Clerk

Excused were:

David Howlett, Board Member
Jerilee DiLalla, Assistant Superintendent for Human Resources

A moment of silence was held for the lives lost in the Buffalo mass shooting.

ORDER OF THE AGENDA

Mr. Harradine moved, seconded by Mr. Lewis, the Board of Education approved the order of the agenda. The motion carried 6-0.

MINUTES

Mr. Turbeville moved, seconded by Mr. Legault, the Board of Education approved the May 3, 2022 Regular Board Meeting minutes. The motion carried 6-0.

BOARD PRESENTATIONS

Sean Bruno, Superintendent and Darrin Winkley, Assistant Superintendent for Business gave an Annual Environmental Policy Update.

COMMUNICATION – PUBLIC COMMENT

- None

BOARD REPORTS

- Diversity, Equity, and Inclusion Committee: Mr. Harradine provided an update from the May 4 meeting. The DEI Board policy approved last month was discussed as a starting point to give focus to efforts. Mr. Harradine shared the speaker did a great job.

1. New Business

None

2. Policy Development

Mr. Harradine moved, seconded by Mr. Lewis, the Board approved the second reading of policies 2.1-2.7. The motion carried 6-0.

- 2.1 5640 Smoking/Tobacco Use
- 2.2 5650 Environmental Policy/Conservation and Recycling
- 2.3 5661 Wellness Policy
- 2.4 5670 Records Management
- 2.5 5671 Employee Personal Identifying Information
- 2.6 5672 Information Security Breach and Notification
- 2.7 5676 Privacy and Security for Student Data and Teacher and Principal Data

3. Instructional Planning & Services

- 3.1 Verbal – Rachel Kluth, Ed.D., Assistant to the Superintendent for Secondary Instruction
 - Dr. Kluth shared there were 11 students sitting for the Seal of Biliteracy panel presentations (three students for French and eight Spanish); She thanked all involved in the success of the program.
 - Dr. Kluth encouraged everyone to check out the Literacy Fair happening at the Hill School. It is great to see the creativity and students engaging in activities. She encouraged everyone to check it out.
- 3.2 Verbal – Lynn Carragher, Assistant to the Superintendent for Inclusive Education and Instruction
 - Ms. Carragher shared the results of the SPP Indicator 8 Report - 2020/2021 Parent Questionnaire that assesses parent perception and engagement relative to students with disabilities. They received 83 completed surveys and a 92% positive parental response rate.
- 3.3 Mr. Turbeville moved, seconded by Mr. Legault, the Board approved Consent Items (CSE) 3.3.1-3.3.7. The motion Carried 6-0.
 - 3.3.1 On April 13, 26, 27, 28, 29, and May 6, 2022, the District Committee on Special Education reviewed students and made recommendations for placement.
 - 3.3.2 On April 25, 26, 27, 28, 29, May 3, 4, 5, 6, and 10, 2022, the District Subcommittee on Special Education reviewed students and made recommendations for placement.
 - 3.3.3 On April 1, 5, 6, 12, and May 5, 2022, the Committee on Preschool Special Education reviewed students and made recommendations for placement.
 - 3.3.4 On May 13, 2022, the Ginther Subcommittee on Special Education reviewed students and made recommendations for placement.
 - 3.3.5 On April 21, 2022, the Hill Subcommittee on Special Education reviewed students and made recommendations for placement.
 - 3.3.6 On April 5, 25, and May 4, 2022, the Oliver Subcommittee on Special Education reviewed students and made recommendations for placement.
 - 3.3.7 On March 30, April 25, 26 and 27, 2022, the High School Subcommittee on Special Education reviewed students and made recommendations for placement.

4. Personnel

Mr. Turbeville moved, seconded by Ms. Robertson, the Board approved Personnel items 4.1-4.13. The motion carried 6-0.

CERTIFIED

4.1 Appointments

- 4.1.1 Keishla Santiago Madera, to be appointed as a long term substitute Spanish Teacher at the middle school retro active March 21, 2022 through June 24, 2022. COVID-19 certificates in Spanish grades 7-12 and Students with Disabilities grades 7-12. Annual salary \$37,100 (prorated \$12,799).
- 4.1.2 Patrick Clarke, to be appointed as a Music Teacher at the high school and middle school effective August 31, 2022. Initial certificate in Music. Probationary period August 31, 2022 through August 30, 2026. This expiration date is tentative and conditional only. In order to be eligible and considered for tenure the employee must meet all requirements of Educational Law and corresponding regulations. Annual salary \$ 37,100.

4.2 Resignations

- 4.2.1 Karen Cottom, Barclay School Elementary Teacher to resign for the purpose of retirement effective June 25, 2022.

4.3 Substitutes

- 4.3.1 Lindsay Pajek
4.3.2 Angelina Bissanti
4.3.3 Wesley Meadows
4.3.4 Kevin Nau
4.3.5 Ashley Lippa

4.4 Teacher Immersion Fellowship Program Participants

- 4.4.1 None

4.5 Leaves of Absence

- 4.5.1 Anne Urckfitz, to request an unpaid leave of absence effective August 31, 2022 through January 27, 2023.

4.6 Other

- 4.6.1 Lisa Byrne-Emmerson, to be appointed as a K-6 Literacy/Math Summer School substitute teacher for the Summer 2022 session at a base rate of \$42.00 per hour.
4.6.2 Tracy Robb, to be appointed as a K-6 Literacy/Math Summer School substitute teacher for the Summer 2022 session at a base rate of \$42.00 per hour.
4.6.3 Creation of a 1.0 FTE Special Education position at Barclay Elementary School.
4.6.4 Creation of a 0.6 FTE Occupational Therapist position.

CLASSIFIED**4.7 Appointments**

- 4.7.1 Kimberly Stauffer, to be appointed as a probationary Bus Driver in the Transportation Department effective May 23, 2022. Rate is set at \$20.00 per hour. Probationary period begins on May 23, 2022 and ends on May 22, 2023.
4.7.2 Anna Chau, to be appointed as a probationary Cleaner at Barclay School effective May 23, 2022. Rate is set at \$14.00 per hour. Probationary period begins on May 23, 2022 and ends on May 22, 2023. (Pending fingerprint clearance.)

4.8 Resignations

- 4.8.1 Dawn McAvoy, Senior, Benefits Specialist, District Office, resigning effective May 19, 2022.
4.8.2 Daniel Green, Cleaner, Ginther School, terminated effective May 10, 2022.

4.9 Substitutes

- 4.9.1 Ralph Brown, Bus Attendant (training for CDL)
4.9.2 Sean Paul, Bus Attendant (training for CDL)
4.9.3 Cheryl Gardner, Bus Driver
4.9.4 Cole Buda, Student Cleaner
4.9.5 Ryan Sigillo, Summer Grounds, pending fingerprint clearance
4.9.6 Robin Merritt, Food Service Helper, pending fingerprint clearance

4.10 Volunteers

- 4.10.1 Pamela Beach
4.10.2 Jennifer Berry
4.10.3 Christian Boley
4.10.4 Jamie Buchholz
4.10.5 Heather Camman
4.10.6 Megan Christian
4.10.7 Jessica Coakley
4.10.8 John Cooling

- 4.10.9 Adriana Dimatteo-Stanton
- 4.10.10 Dineane Eddy
- 4.10.11 Stephanie Hildreth
- 4.10.12 Linda Makowiecki
- 4.10.13 Gwen Marx
- 4.10.14 Ronald Marx
- 4.10.15 Nicole McPhall
- 4.10.16 Jessica Proia
- 4.10.17 Marilyn Wanamaker
- 4.10.18 Jayme Woodin
- 4.10.19 Kailey Yeager

4.11 College Participants

None

4.12 Leaves of Absence

- 4.12.1 Robert Manley, Bus Driver, effective May 26, 2022 through June 24, 2022.

4.13 Other

None

5. Financial

- 5.1 Verbal – Jill Reichhart, Director of Finance
 - Ms. Reichhart reported our regular auditors were in last week to do preliminary work. They will be back out at the end of August.

6. Physical Plant, Safety & Security, Transportation and Support Services

- 6.1 Verbal – Darrin Winkley, Assistant Superintendent for Business
 - Mr. Winkley shared he is working on insurance renewals for next school year and reviewing options and coverage limits. He thanked everyone who helped with the budget vote. He also thanked the Transportation Department for working together and rising to challenges this year has brought.

6. Human Resources

- 6.1 Verbal – Jerilee DiLalla, Assistant Superintendent for Human Resources
 - Excused

8. Report of the Superintendent of Schools

- 8.1 Verbal – Sean C. Bruno, Superintendent of Schools
 - Mr. Bruno shared the honor roll breakfast at the high school was phenomenal and had a big turnout. He was excited to talk with students and everyone could have breakfast together.
 - Mr. Bruno was happy the Washington Trip happened. He gave kudos to everyone involved in making the trip a success.

9. Board Operations

- 9.1 2021-22 Board of Education Meeting Schedule
- 9.2 2022-23 Budget Development Calendar
- 9.3 2021-22 MCSBA Calendar

10. Old Business

- 10.1 Mr. Harradine moved, seconded by Mr. Turbeville, the Board approved the amended 2021-22 school calendar. The motion carried 6-0.

11. Other Items of Business

None

12. Round Table

- Mr. Turbeville shared he was fortunate to have one of the smiling eighth graders who was leaving for the Washington Trip this morning.
- Mr. Lewis discussed the distance our Lacrosse and baseball teams were traveling for games and inquired if there are closer competitions. He shared a social media post from someone looking for assistance getting UPK student to and from school and wondered if other options.

13. Executive Session

13.1 Mr. Turbeville moved, seconded by Mr. Legault, the Board adjourned the regular meeting at 7:47 p.m. to enter into Executive Session for the purpose of discussing the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation; and for the specific purpose of collective negotiations pursuant to Article 14 of the Civil Service Law. The motion carried 6-0.


Mr. Lewis moved, seconded by Mr. Harradine, the Board entered into executive session at 7:56 p.m. The motion carried 6-0.

Mr. Turbeville moved, seconded by Mr. Lewis, the Board adjourned executive session and entered into regular session at 8:16 p.m. The motion carried 6-0.

14. Adjournment

14.1 Mr. Legault moved, seconded by Ms. Robertson, the Board adjourned the meeting at 8:16 p.m. The motion carried 6-0.

Prepared by:


Debra S. Moyer, District Clerk

6-8-22
Date